Queensland Research Grants overview

Six grant schemes in total

Vision of the schemes aligned with the mission of EMF to build capacity AND support research excellence

Evolution:
- Early career
- Team
- Whole Emergency Department
# EMF Grant Schemes – current round

<table>
<thead>
<tr>
<th>Scheme</th>
<th>Funding Available</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trainee</td>
<td>up to $35,000</td>
<td>-</td>
</tr>
<tr>
<td>Staff Specialist</td>
<td>up to $70,000</td>
<td>-</td>
</tr>
<tr>
<td>Project</td>
<td>up to $100,000 p.a.</td>
<td>3 years maximum</td>
</tr>
<tr>
<td>Capacity-Building</td>
<td>Matched funding up to $70,000 p.a.</td>
<td>3 years maximum</td>
</tr>
</tbody>
</table>
Importance of reporting

**EMF is accountable to QH**

Provide adequate information

Reporting can help ensure the project stays on track
Not just the principal investigator- acknowledgement of co-investigators and associate investigators

No report = no more funds
Typical grant delays

Delays can be caused due to:

- Funding agreement
- Research governance
  
  Be proactive, don’t wait for an email
- Certification requirements
  
  Principal investigator
  Head of Department
  Administering institution
Reporting requirements

Bi-annual Progress Reports
January to June due 22nd Sept
July to December due 22nd March
Financial Statement for six month reporting term
Request initiated via email
On approval funds will be released

Final Report
When analysis is completed or approved milestones reached
Financial Statement for duration of grant
Due within 3 months of completion
Request initiated via email
What to report on

- What is working? What is not?
- Need to submit a Grant Variation Request?
- Research governance approvals
- Data collection e.g. patient recruitment rate
- Data analysis
- Conference participation

- Paper acceptance
- Invited speaker
- Leveraged funding / in-kind contribution
- Equipment issues
- Staff Recruitment
- Project team disruptions e.g. illness
Grant Variation Requests

A GVR must be used when the PI requires changes to the original approved funding proposal.

The most common GVR is for an extension to the project grant end date.

"Don’t tell them any more than you need to. We don’t want to spoil a good story.”
Grant Variation Approval

Duty of Delegation
If <1 year extension to grant - Research Manager and Chair of Scientific Advisory Committee can approve variation

Duty of Delegation
If >1 year extension to grant, change of scope, or multiple extension requests then Scientific Advisory Committee to approve
Acknowledging EMF

- EMF Acknowledgement Pack
- EMF External Style Guide
- EMF PowerPoint Pack
- EMF Logo

Available at http://emergencyfoundation.org.au/research/research-support/
EMF communication examples

- News story
- Social media
- Annual report
- EMF newsletter
- Expert opinion
- Journal Articles

Communication is key to translation – knowledge mobilisation
Follow-on reporting requirements

- Measurable and Reportable forms of impact:
  - Publications
  - Follow on research funding
  - Health Economics
  - Implementation of Research Outcomes
  - Guideline Development

- When notified by a journal or other outlet, let EMF know

- EMF Case study approval

- EMF prepares an annual report in August each year so this is a good time to notify us of any developments
First port of call

Grants Officer Dee Tierney

- Manage database administration on Smarty Grants
- Manage grant reporting / acquittal obligations
- Maintain grant financial and reporting records
- Prepare/issue official grant correspondence including funding agreements
- Customise forms / templates
EMF Website

EMF website - www.emergencyfoundation.org.au

- Grant Recipients (2008 to current)
- Apply for a Grant
- Research Grants Calendar (round, dates open/close and $)
- Research Portfolio
- Research Support Tools
- Research Networks (RSN, CKN + QERC)
Frequently Asked Questions

Refer to grant guidelines
If in doubt, better to check and ask first

- Can a hospital be an administering institution?

- What is eligible expenditure? Does EMF cover institutional overheads?

- Can an unsuccessful application be submitted in a later round?

- Is it possible for a CI or AI named on the application to request their salary?

- Does a copy of online submission constitute ‘written evidence’?